

CHECKLIST FOR EXTENSION OF VISITORS PERMIT APPLICATION

NO	EXTENSION OF VISITORS PERMIT CHECKLIST	EXT	
		YES	NO
1.	RESIDE WITH FAMILIES OR FRIENDS		
	↘ Application form (Yellow Form)		
	↘ Certified Copy of the Passport (Bio data page).		
	↘ Certified Copy of the current Arrival Stamp.		
	↘ Confirm Return ticket		
	↘ Local Sponsor letter		
	↘ Copy of Sponsor Valid I.D/Passport/ Permit		
2.	IF APPLICANT IS RESIDING AT A LOCAL HOTEL		
	↘ Application form (Yellow Form)		
	↘ Prove of payment / booking from the hotel		
	↘ Request letter		
	↘ Bank statement		
	↘ Certified Copy of Passport		
	↘ Certified Copy of current Arrival stamp		
3.	MEDICAL TREATMENT		
	↘ Application form (Yellow Form)		
	↘ Sponsor letter from the government		
	↘ Certified Copy of Passport (Bio data page).		
	↘ Certified Copy of Current Arrival stamp		
	↘ Transfer Letter from Ministry of Health/ Doctor		
	↘ Confirm Return Ticket		
4.	FISHING AGENCIES (CREW / SEAMAN)		
	↘ Application form (Yellow Form)		
	↘ Letter from the organisation		
	↘ Certified Copy of the Passport (Bio data page).		
	↘ Certified Copy of the current Arrival Stamp.		
Application Fees		\$91.00	
For official use only			
i	CSO - Name:	Date:	
ii	Customer - Name/Phone/E-mail:	Date:	
iii	CSO's comments on pending documents (First Vetting):	Date:	

	CSO's comments on pending documents (Second Vetting):	Date:
Final checks and endorsement		
iv	CSO Name:	Date Received:
ALL DOCUMENTS SUBMITTED SHOULD BE IN ENGLISH ONLY AND INCOMPLETE APPLICATION WILL NOT BE ACCEPTED		