

**CHECKLIST FOR INTERNSHIP PERMIT APPLICATION**

<b>NO</b>	<b>INTERNSHIP PERMIT CHECKLIST</b>	<b>Less than 6 months</b>		<b>6 Months or More</b>	
1.	Completed and signed application form				
	Copy of applicants bio-data page of passport				
	Two (2) passport size photo				
2.	Request letter				
3.	Medical Report conducted within three (03) months or less from date of application				
4.	Police Report for applicants over 18 years from country of citizenship / residence				
5.	Approval by Institution / organization accepting internship				
6.	Sponsor letter either locally or overseas from person or organization financially sponsoring whilst undertaking internship				
7.	Copy of return ticket				
8.	Application Fees			\$313.00	
<i>For official use only</i>					
i	<b>CSO - Name:</b>	<b>Date:</b>			
ii	<b>Customer - Name/Phone/E-mail:</b>	<b>Date:</b>			
iii	<b>CSO's comments on pending documents (First Vetting):</b>	<b>Date:</b>			
	<b>CSO's comments on pending documents (Second Vetting):</b>	<b>Date:</b>			
<b>Final checks and endorsement</b>					
iv	<b>CSO Name:</b>	<b>Date Received:</b>			
<b>ALL DOCUMENTS SUBMITTED SHOULD BE IN ENGLISH ONLY AND INCOMPLETE APPLICATION WILL NOT BE ACCEPTED</b>					