



NO.	EXEMPTION STATUS DIPLOMATIC/CONSULAR PERSONNEL CHECKLIST	NEW		EXT	
1	Advice and diplomatic schedules from Ministry of Foreign Affairs				
2	Advice and Endorsement from local organization/diplomatic mission				
3	Applicant and dependants passport				
4	Fees	N/A			
<b>For Official Use Only</b>					
i	<b>CSO Name:</b>	<b>Date:</b>			
ii	<b>Customer - Name:</b>  <b>Phone:</b>  <b>Email:</b>	<b>Date:</b>			
iii	<b>CSO's comments on pending documents (First Vetting)</b>	<b>Date:</b>			
	<b>CSO's comments on pending documents (Second Vetting)</b>	<b>Date:</b>			
<b>Final Checks and Endorsement</b>					
iv	<b>CSO Name:</b>	<b>Date Received:</b>			
<b>PLEASE ENSURE THAT ALL DOCUMENT SUBMITTED ARE IN ENGLISH ONLY AND INCOMPLETE APPLICATION WILL NOT BE ACCEPTED.</b>					



NO.	EXEMPTION STATUS FOR MEMBERS OF HER MAJESTY FORCES CHECKLIST	NEW		EXT	
1	A request letter from the Service Concerned				
2	A letter of Endorsement from Ministry of Defence				
3	Certified copy of applicants passport bio-data page				
4	Copy of applicants's arrival stamp				
5	A letter of Endorsement from Ministry of Foreign Affairs				
6	Copy of applicant's previous permit exemption stamp	N/A	N/A		
7	Fees	N/A			

For Official Use Only	
i	<b>CSO Name:</b> _____ <b>Date:</b> _____
ii	<b>Customer - Name:</b> _____ <b>Date:</b> _____ <b>Phone:</b> _____ <b>Email:</b> _____
iii	<b>CSO's comments on pending documents (First Vetting)</b> _____ <b>Date:</b> _____ <b>CSO's comments on pending documents (Second Vetting)</b> _____ <b>Date:</b> _____
Final Checks and Endorsement	
iv	<b>CSO Name:</b> _____ <b>Date Received:</b> _____

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NO.	EXEMPTION STATUS FOR OFFICIAL STATE OF THE DIPLOMATIC/CONSULAR PERSONNEL CHECKLIST	NEW		EXT	
1	Advice and diplomatic schedules from Ministry of Foreign Affairs				
2	Advice and Endorsement from local organization/diplomatic mission				
3	Applicant's passport				
4	Fees	N/A			
<b>For Official Use Only</b>					
i	<b>CSO Name:</b>	<b>Date:</b>			
ii	<b>Customer - Name:</b>  <b>Phone:</b>  <b>Email:</b>	<b>Date:</b>			
iii	<b>CSO's comments on pending documents (First Vetting)</b>	<b>Date:</b>			
	<b>CSO's comments on pending documents (Second Vetting)</b>	<b>Date:</b>			
<b>Final Checks and Endorsement</b>					
iv	<b>CSO Name:</b>	<b>Date Received:</b>			
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NO.	EXEMPTION STATUS FOR NON CITIZEN CIVIL SERVANTS CHECKLIST	NEW		EXT	
1.	Approval and Endorsement of the Public Service Commission (if applicable)				
2.	Memorandum from the local sponsor/ request from the local counterpart for volunteers and may include any relevant MOU				
3.	PSC Employment Contract				
4.	Invitation and agreement by relevant bodies and overseas counter parts				
5.	Copy of applicants's passport (bio-data page)				
6.	Copy of applicants's arrival stamp				
7.	Copy of applicant's previous permit exemption stamp	N/A	N/A		
8.	Fees	N/A			
<b>For Official Use Only</b>					
i	<b>CSO Name:</b>	<b>Date:</b>			
ii	<b>Customer : Name</b> <b>Phone</b> <b>Email</b>	<b>Date:</b>			
iii	<b>CSO's comments on pending documents (First Vetting)</b>	<b>Date:</b>			
	<b>CSO's comments on pending documents (Second Vetting)</b>	<b>Date:</b>			
<b>Final Checks and Endorsement</b>					
iv	<b>CSO Name:</b>	<b>Date Received:</b>			
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NO.	EXEMPTION STATUS FOR FAMILIES OF EXEMPTED PERSON CHECKLIST	NEW		EXT	
1.	Advice and Diplomatic schedules from Ministry of Foreign Affairs				
2.	Advice and endorsement from the local organization/ diplomatic mission sponsoring the Principal Applicant				
3.	Copies of Birth Certificate for dependent children				
4.	Copy of marriage certificate for spouse				
5.	Applicant's passport				
6.	Fees	N/A			
<b>For Official Use Only</b>					
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ii	<b>Customer - Name:</b>  <b>Phone:</b>  <b>Email:</b>	<b>Date:</b>			
iii	<b>CSO's comments on pending documents (First Vetting)</b>	<b>Date:</b>			
	<b>CSO's comments on pending documents (Second Vetting)</b>	<b>Date:</b>			
<b>Final Checks and Endorsement</b>					
iv	<b>CSO Name:</b>	<b>Date Received:</b>			
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