



NO	APPLICATION FOR STUDY PERMIT CHECKLIST	NEW		EXT	
1.	Completed and signed application form				
	Copy of applicants bio-data page of passport				
	Two (2) passport size photo				
2.	Request letter				
3.	Medical Report conducted within three (03) months or less from date of application				
4.	Police Report [over 18 years old] Country of citizenship / residence				
5.	Local Police Report [over 18 years old] (For any foreign student who has studied for 12 months or more in Fiji)				
6.	Acceptance letter from Institution / School				
7.	Sponsored Students				
	• Tuvalu Govt Scholarship award / Bond				
	• Solomon Govt Scholarship award				
	• Vanuatu Govt Scholarship award				
	• Tokelau Govt Scholarship award				
	• Kiribati Govt Scholarship award				
	• AusAID sponsor				
	• NZAid				
8.	Self –Sponsored students				
	• Financial Statement				
	• Copy of return ticket				
9.	Consent letter from parents (Primary and Secondary school students)				
10.	Letter of support from local guardian / local sponsor				
11.	Certified Copy of Birth Certificate				
12.	Fees: Regional Students for <i>Tertiary Education</i>	Fees Exempted			
	Regional Students for <i>Primary & Secondary Education</i>	\$313.00			
<i>For official use only</i>					
i	CSO - Name:				Date:
ii	Customer - Name/Phone/E-mail:				Date:
iii	CSO's comments on pending documents (First Vetting):				Date:
	CSO's comments on pending documents (Second Vetting):				Date:
Final checks and endorsement					
iv	CSO Name:	Date Received:			

PLEASE ENSURE THAT ALL DOCUMENT SUBMITTED ARE IN ENGLISH ONLY AND INCOMPLETE APPLICATION WILL NOT BE ACCEPTED.