



**FIJIAN IMMIGRATION DEPARTMENT**

**Applicant Declaration**

1. I declare the information given is complete, correct and up-to-date.
2. I understand that a decision on this application will be made on the basis of the documentation I have provided to the Fijian Immigration Department.
3. I am aware this Application may be unsuccessful if all required documentation is not provided at time of lodgement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NO.	APPLICATION FOR RELIGIOUS WORK PERMIT CHECKLIST	NEW	
		YES	NO
1.	Completed and signed application form		
2.	Certified copy of applicant's bio-data page of passport		
	• Two [2] certified photographs		
	If accompanied by family members [Proof of relationship to be submitted]		
	• Marriage Certificate [If legally married]		
	• Birth Certificate [Children]		
3.	<b>Request letter from the Organization</b>		
	• Organization profile/ background		
	• Position Description		
	• Roles of the position		
	• Detailed justification for the need of the position		
4.	Police Report for principal applicant		
	Police Report for spouse [if accompanied]		
5.	Medical Report for principal applicant		
	Medical Report for spouse [If accompanied]		
	Medical Report for child [If accompanied]		
6.	<b>Curriculum Vitae [CV]</b>		
	• Certified copies of academic qualifications		
	• Certified copies of references for proof of work experience		
7.	Contract of Employment		
8.	• Church Registration		
	• Endorsement from the Highest Authority Body		
9.	Copy of Vaccination Card		
10.	Application fees	<b>\$452.00</b>	
11.	Email		
12.	Contact Details		

<i>For official use only</i>		
<b>i.</b>	<b>CSO - Name:</b>	<b>Date:</b>
<b>ii.</b>	<b>Customer - Name/Phone/E-mail:</b>	<b>Date:</b>
<b>iii.</b>	<b>CSO's comments on pending documents (First Vetting):</b>	<b>Date:</b>
	<b>CSO's comments on pending documents (Second Vetting):</b>	<b>Date:</b>
<b>Final checks and endorsement</b>		
<b>iv.</b>	<b>CSO Name:</b>	<b>Date Received:</b>
<b>PLEASE ENSURE THAT ALL DOCUMENT SUBMITTED ARE IN ENGLISH ONLY AND INCOMPLETE APPLICATION WILL NOT BE ACCEPTED</b>		