



FIJIAN IMMIGRATION DEPARTMENT

Applicant Declaration

1. I declare the information given is complete, correct and up-to-date.
2. I understand that a decision on this application will be made on the basis of the documentation I have provided to the Fijian Immigration Department.
3. I am aware this Application may be unsuccessful if all required documentation is not provided at time of lodgment.

Signature: _____ Date: _____

NO.	APPLICATION FOR EXTENSION OF WORK PERMIT FOR FISHING CHECKLIST [SEAMAN/ DECKHAND/ CREW/ COOK]	EXT	
		YES	NO
1	Completed and signed Application Form of Work Permit		
2	Certified copy of applicant's bio-data page of Passport		
	↘ Certified copy of applicant's Previous Permit Stamp		
	↘ Two [2] certified photographs		
3	Company Request letter from the employer		
	↘ Company profile/ background		
	↘ Detailed justification for the need of the position		
4	Local Police Report for Principal applicant		
5	Medical Report for principal applicant [3 months validity from date of lodging]		
6	Signed Contract of Employment [between the company and applicant]		
	↘ Contract to include Employment Period, Position and Remunerations		
7	Complete Curriculum Vitae:		
	• Applicant Previous Employment References		
	• Applicant Certified Certificates		
8	Company Registration		
	• Certified copy of Business Registration		
	• Certified copy of valid Tax Compliance Certificate from FRCS		
9	Copy of Vaccination Card		
10	Application fees	\$452.00	
<i>For official use only</i>			
i	CSO - Name:	Date:	
ii	Customer - Name/Phone/E-mail:	Date:	

iii	CSO's comments on pending documents (First Vetting):	Date:
	CSO's comments on pending documents (Second Vetting):	Date:
Final checks and endorsement		
iv	CSO Name:	Date Received:
ALL DOCUMENTS SUBMITTED SHOULD BE IN ENGLISH ONLY AND INCOMPLETE APPLICATION WILL NOT BE ACCEPTED		