



FIJIAN IMMIGRATION DEPARTMENT

**Applicant Declaration**

1. I declare the information given is complete, correct and up-to-date.
2. I understand that a decision on this application will be made on the basis of the documentation I have provided to the Fijian Immigration Department.
3. I am aware this Application may be unsuccessful if all required documentation is not provided at time of lodgment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NO	APPLICATION FOR EXTENSION OF WORK PERMIT FOR FISHING [OWNERS REPRESENTATIVE / VESSEL REPRESENTATIVE]	EXT	
		YES	NO
1	Completed and signed application of work permit form		
2	Certified copy of applicant's bio-data page of passport		
	↘ Two [2] certified photographs		
3	<b>Company Request letter from the employer</b>		
	↘ Company profile/ background		
	↘ Detailed justification for the need of the position		
4	<b>Local Police Report</b> for Principal applicant		
5	<b>Medical Report</b> for principal applicant [3 months validity from date of lodging]		
6	Overseas Contract of Employment		
	• Contract to include <b>Employment Period, Position and Remunerations</b>		
7	Complete Curriculum Vitae:		
	• Applicant Previous Employment References		
	• Applicant Certified Certificates		
8	Company Registration		
	• Certified copy of Business Registration		
	• Certified copy of valid Tax Compliance Certificate from FRCS		
9	<b>Secondment Letter from Parent Company:</b>		
	• Provided with Company Letter Head and detail information		
10	Copy of Vaccination Card		
11	<b>Application fees</b>	\$452.00	
<i>For official use only</i>			
i	<b>CSO - Name:</b>	<b>Date:</b>	
ii	<b>Customer - Name/Phone/E-mail:</b>	<b>Date:</b>	

iii	CSO's comments on pending documents (First Vetting):	Date:
	CSO's comments on pending documents (Second Vetting):	Date:

**Final checks and endorsement**

iv	CSO Name:	Date Received:
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**ALL DOCUMENTS SUBMITTED SHOULD BE IN ENGLISH ONLY AND INCOMPLETE APPLICATION WILL NOT BE ACCEPTED**